



15 School Lane, Suite 200, PO Box 656
Au Sable Forks, NY 12912
Phone: (518) 647-8198 Fax: (518) 647-5457

To: Northline Utilities and Nor Pro Employees
From: Emergency Operations Team
Re: Guidance Sheet #109 – Coronavirus Disease (COVID-19)
Date: April 19, 2021

Dashboard

Our Northline Utilities Emergency Operations Team feels that it is important to share an overview of the Northline Family as we monitor how COVID-19 is impacting our population.

Employees Tested for COVID-19	Employees with a Negative Test Result	Employees with COVID-19 Test Results Pending	Employees with a Positive Test Result
162	104	0	58

Strategy Guidance

New Travel Guidelines

The travel guidelines require all New Yorkers, as well as those visiting from out-of-state or another country, to take personal responsibility for compliance in the best interest of public health and safety.

Asymptomatic travelers entering New York from another U.S. state or territory are no longer required to test or quarantine as of April 10, 2021. Quarantine, consistent with the CDC recommendations for international travel, is still recommended for domestic travelers who are not fully vaccinated or have not recovered from laboratory confirmed COVID-19 during the previous 3 months. Symptomatic travelers must immediately self-isolate and contact the local health department or their healthcare providers to determine if they should seek COVID-19 testing.

All travelers entering New York from a state that is not a contiguous state who have been outside of New York for more than 24 hours must complete the [Traveler Health Form](#). Contiguous states to New York are Pennsylvania, New Jersey, Connecticut, Massachusetts and Vermont.

Travel restrictions between states are changing and updating almost daily. Be sure to visit the state's health department web site to get the latest information.

Under the [Moving Maine Forward plan](#), Maine will shift its COVID-19 travel policy by May 1, 2021 to automatically exempt all states, unless a state is otherwise determined by the Maine CDC as being high risk.



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Daily Self-Checker

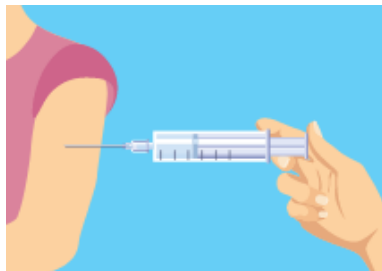


Please remember to keep using the Daily Self Checker. This Daily Self Checker is a list of questions that everyone should ask themselves every morning before work. If you answer “Yes” to any of these questions you should not go to work, and you should immediately reach out to the Emergency Operations Team Liaison Officer, Ricardo Aguilar by cell phone (518)-420-7078.

1. Have I had any of the following symptoms in the last 14 days or I currently have – fever greater than 100°F, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, chills, headache, sore throat, new loss of taste or smell, congestion or runny nose, diarrhea?
2. In the last two weeks, have you been in close contact with someone who has COVID-19 or is now sick?
You have been in close contact if you have:
 - been within 6 feet of someone who has COVID-19 for a combined total of 15 minutes **or** more over a 24-hour period **or**
 - provided care at home to someone who is sick with COVID-19 **or**
 - had direct physical contact (hugged or kissed) with someone who has COVID-19 **or**
 - shared eating or drinking utensils with someone who has COVID-19 **or**
 - been sneezed on or coughed on by someone who has COVID-19
3. Have I been told by a Public Health Official that I may have been exposed to COVID-19 and/or I am subject to a quarantine order?
4. In the last 14 days, have you tested positive for coronavirus?
5. Have you returned to New York from a non-contiguous state per Governor Cuomo’s Executive Order 205.2 or any international destinations requiring quarantine in the past 14 days?

The COVID-19 Vaccine

Vaccines are available at pharmacies, hospitals, local health departments and Federally Qualified Health Centers statewide – please contact your provider of choice to schedule your vaccine appointment.



You can use this website for scheduling an appointment at a New York State-run site only. To determine eligibility and schedule an appointment at one of these sites, use the [Am I Eligible app](#). In addition to State-run vaccination sites, you could also go to <https://vaccinefinder.org/> to find information on vaccine appointments near you.

All Maine residents age 16+ are now eligible for vaccination. To make an appointment call the Community vaccination line at 1-888-445-4111 or follow this link to [Find a site](#) to schedule your appointment.



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Notification

Remember, as part of our Northline Notification Protocol:

These are the reasons to contact Ricardo Aguilar (raguilar@northlinellc.com), Emergency Operations Team Liaison Officer:

- I went home with COVID-19 symptoms
- I stayed home sick with COVID-19 symptoms
- I was advised by a Health Care Provider to be tested
- I was made aware of someone else that has COVID-19 symptoms or stayed home
- I was asked to leave the jobsite by the customer due to a potential exposure
- I tested positive for COVID-19
- I encountered someone known to have tested positive for COVID-19, or
- I completed a trip to a CDC-categorized Coronavirus Warning Level 3 location

This notice must be directed to Ricardo Aguilar, Emergency Operations Team Liaison Officer at raguilar@northlinellc.com or by cell phone (518)-420-7078. The assigned Northline Project Manager will be notified and in turn the Project Owner, trade contractors and suppliers of the situation.

If you have any questions regarding this guidance, please do not hesitate to contact a member of the Emergency Operations Team. You are encouraged to send e-mails to Covid19EmOps@northlinellc.com or to specific individuals on the team.

Name	ICS Role	Office Number	Cell Number	E-mail Address
Jamie Atkins	Incident Commander	518-647-8198 ext. 201	518-569-8702	jatkins@northlinellc.com
Lori Mayott	Public Information Officer/Incident Commander (Alt)	518-647-8198 ext. 322	518-488-8730	lmayott@northlinellc.com
Rick Aguilar	Liaison Officer/Public Information Officer (Alt)	518-647-8198 ext. 324	518-420-7078	raguilar@northlinellc.com
William Straight	Business-Customer Liaison/Incident Commander (Alt)	518-647-8198 ext. 231	518-569-4140	wstraight@northlinellc.com
Lee Pray	Human Resources/Safety Officer (Alt)	518-647-8198 ext. 234	518-726-6724	lpray@northlinellc.com
Brandy Rousseau	Business-Customer Liaison (Alt)	518-647-8198 ext. 236	518-423-4914	brousseau@northlinellc.com
William Murty	Field Liaison	N/A	716-609-7461	BMurty@NorProLLC.com

“Let us not look back in anger, nor forward in fear,
but around in awareness.” — James Thurber