



15 School Lane, Suite 200, PO Box 656
Au Sable Forks, NY 12912
 Phone: (518) 647-8198 Fax: (518) 647-5457

To: Northline Utilities and Nor Pro Employees
 From: Emergency Operations Team
 Re: Guidance Sheet #55 – Coronavirus Disease (COVID-19)
 Date: May 13, 2020

Dashboard

Our Northline Utilities Emergency Operations Team feels that it is important to share an overview of the Northline Family as we monitor how COVID-19 is impacting our population.

Employees Tested for COVID-19	Employees with a Negative Test Result	Employees with COVID-19 Test Results Pending	Employees with a Positive Test Result
20	19	0	1

Our one Positive has recovered and is back at work.

Strategy Guidance

NYS Regional Monitoring Dashboard

See how many criteria your region meets to begin reopening on the Regional Monitoring Dashboard. The regions that meet all seven metrics are ready to begin Phase 1 of a phased-in, carefully monitored reopening starting on May 15th. Visit the dashboard here: <https://forward.ny.gov/regional-monitoring-dashboard>

Regional COVID-19 Metrics: Where Regions Currently Stand										Report as of May 12, 2020	
Regions										Metrics Met	
	14-Day Decline in net Hospitalizations OR Under 15 new Hospitalizations (3-day avg)	14-Day Decline in Hospital Deaths OR Fewer than 5 deaths (3-day avg)	New Hospitalizations (Under 2 per 100K residents - 3 day rolling avg)	Share of total beds available (threshold of 30%)	Share of ICU beds available (threshold of 30%)	30 per 1k residents tested monthly (7-day avg of new tests per day)	Contact tracers 30 per 100K residents or based on infection rate	Expected	Star	Metrics Met	
Capital Region	0 18	0 6	1.32	33%	51%	1,199 / 1,085	Expected	★	5/7		
Central New York	0 6	1 3	1.07	43%	53%	709 / 775	Yes	★	6/7		
Finger Lakes	0 11	0 4	0.94	42%	53%	1,629 / 1,203	Yes	★	7/7		
Long Island	31 425	3 99	2.66	30%	33%	4,540 / 2,839	Expected	★	5/7		
Mid-Hudson	29 132	3 69	2.25	33%	49%	4,007 / 2,322	Expected	★	5/7		
Mohawk Valley	0 4	2 2	0.62	51%	64%	534 / 485	Yes	★	7/7		
New York City	30 820	29 502	2.64	28%	24%	13,527 / 8,399	Expected	★	4/7		
North Country	19 3	7 1	0.16	52%	68%	454 / 419	Yes	★	7/7		
Southern Tier	0 5	1 2	0.21	44%	42%	956 / 633	Yes	★	7/7		
Western New York	0 28	4 9	1.95	45%	55%	1,443 / 1,381	Expected	★	5/7		



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NYS – Nourish New York Initiative

Amid a large surge in demand at food banks across the state, the Governor announced the state is providing \$25 million from the state's special public health emergency fund for food banks and providers most impacted by COVID-19.

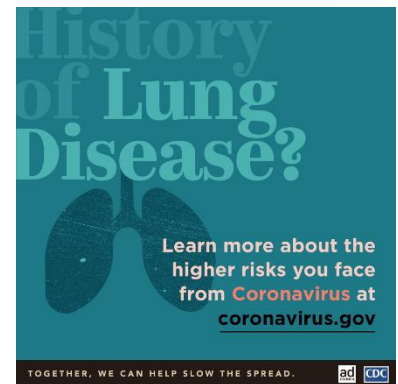
The Governor also announced the launch of the Nourish New York Initiative to purchase food and products from Upstate farms and direct it to food banks across the state. The state will also be partnering with the state's dairy producers – Chobani, Dairy Farmers of America, Upstate Niagara, Cabot Cheese and others – to process excess milk into products like yogurt, cheese, sour cream and cream cheese, that will be distributed to food banks and those in need.

If you are interested in donating your time, food, or money to a Food Bank near you please visit:
<https://coronavirus.health.ny.gov/food-pantries>.

Are smokers and tobacco users at higher risk of COVID-19 infection?

Smokers are likely to be more vulnerable to COVID-19 as the act of smoking means that fingers (and possibly contaminated cigarettes) are in contact with lips which increases the possibility of transmission of virus from hand to mouth. Smokers may also already have lung disease or reduced lung capacity which would greatly increase risk of serious illness.

Conditions that increase oxygen needs or reduce the ability of the body to use it properly will put patients at higher risk of serious lung conditions such as pneumonia.



Daily Self-Checker



Please remember to keep using the Daily Self Checker. This Daily Self Checker is a list of questions that everyone should ask themselves every morning before work. If you answer "Yes" to any of these questions you should not go to work, and you should immediately reach out to the Emergency Operations Team Liaison Officer, Ricardo Aguilar by cell phone (518)-420-7078.

1. Have I recently traveled from a country/region with widespread sustained transmission of COVID-19?
2. Have I been in contact with someone who has recently traveled from a country/region with widespread sustained transmission of COVID-19 and is now sick?
3. Have I had contact with someone with lab confirmed COVID-19 in the last 14 days?
4. Have I been told by a Public Health Official that I may have been exposed to COVID-19?
5. Have I had any of the following symptoms in the last 14 days – fever greater than 100°F, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell?
6. Am I currently experiencing any of the above symptoms?



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Notification

Remember, as part of our Northline Notification Protocol:

These are the reasons to contact Ricardo Aguilar (raguilar@northlinellc.com), Emergency Operations Team Liaison Officer:

- I went home with COVID-19 symptoms
- I stayed home sick with COVID-19 symptoms
- I was advised by a Health Care Provider to be tested
- I was made aware of someone else that has COVID-19 symptoms or stayed home
- I was asked to leave the jobsite by the customer due to a potential exposure
- I tested positive for COVID-19
- I encountered someone known to have tested positive for COVID-19, or
- I completed a trip to a CDC-categorized Coronavirus Warning Level 3 location

This notice must be directed to Ricardo Aguilar, Emergency Operations Team Liaison Officer at raguilar@northlinellc.com or by cell phone (518)-420-7078. The assigned Northline Project Manager will be notified and in turn the Project Owner, trade contractors and suppliers of the situation.

If you have any questions regarding this guidance, please do not hesitate to contact a member of the Emergency Operations Team. You are encouraged to send e-mails to Covid19EmOps@northlinellc.com or to specific individuals on the team.

Name	ICS Role	Office Number	Cell Number	E-mail Address
Jamie Atkins	Incident Commander	518-647-8198 ext. 201	518-569-8702	jatkins@northlinellc.com
Lori Mayott	Public Information Officer/Incident Commander (Alt)	518-647-8198 ext. 322	518-488-8730	lmayott@northlinellc.com
Rick Aguilar	Liaison Officer/Public Information Officer (Alt)	518-647-8198 ext. 324	518-420-7078	raguilar@northlinellc.com
Rudy Kunz	Safety Officer/Liaison Officer (Alt)	518-647-8198 ext. 227	518-275-5583	rkunz@northlinellc.com
William Straight	Business-Customer Liaison/Incident Commander (Alt)	518-647-8198 ext. 231	518-569-4140	wstraight@northlinellc.com
Lee Pray	Human Resources/Safety Officer (Alt)	518-647-8198 ext. 234	518-726-6724	lpray@northlinellc.com
Brandy Rousseau	Business-Customer Liaison (Alt)	518-647-8198 ext. 236	518-423-4914	brousseau@northlinellc.com
William Murty	Field Liaison	N/A	716-609-7461	BMurty@NorProLLC.com

“When We Acknowledge the Value in Every Human Life, and Witness Such, We Thrive & Succeed and Protect one Another.” – unknown

